

**GLCAP Policy Council Executive Minutes
June 25, 2024**

Policy Council Executive members were all invited to a meeting via email and phone on June 25, 2024. All members were emailed the materials for approval.

ROLL CALL

Jill Butzin took roll call:

Policy Council Member Attendance							
Community Representative - Ottawa County	Brittany	Modlinski	Absent	Fostoria FD	Jennifer	Hutton	Absent
Community Representative - Sandusky County	Cricket	Klosinski	Absent	Fremont FD	John	Tate	Present
Community Representative - Wood County	Mtasha	Maguire	Absent	Perrysburg FD	Marli	Fisher	Present
Early Head Start CCP Expansion Grant	Trena	Robinson	Absent	Tiffin Full Day	Shyanna	Walsh	Present

Staff present: Jacquie Wells, Michelle Foos, and Jill Butzin.

Quorum was met.

Approval from GLCAP Policy Council Executive Committee to review, approve and submit the following budget revision.

Head Start	
Funding Source	U.S. Department of Health and Human Services (HHS)
Amount	N/A
Program Period	August 1, 2023 — July 31, 2024
Statement of Work	To review, approve and submit a budget revision request to the Office of Head Start to transfer \$63,335 from Other Operations to Other Equipment to purchase and replace five HVAC units used to exclusively heat and cool seven Head Start Classrooms at the Fostoria Center.
Geography of Service Area	Seneca and Wood counties
Numbers to be Served	N/A

Budget - N/A

Marli Fisher moved to approve the above budget revision.
Shyanna Walsh seconded the motion.
Motion carried.

Respectfully submitted,



Jill Butzin
Administrative Assistant
GLCAP Early Childhood Program