

# MIGRANT & SEASONAL HEAD START



2023-2024

# ANNUAL REPORT



Great Lakes  
COMMUNITY ACTION  
PARTNERSHIP

**Our mission:**

**We create partnerships and opportunities to help individuals, families and communities thrive.**



**This report is prepared to comply with the Head Start Reauthorization Act of 2007,  
Administrative Requirements and Standards Sec. 644 [42 U.S.C. 9839 (a)(2)]**



# Welcome

GLCAP's Early Childhood Program has successfully provided comprehensive child development services for low-income children, ages birth through five, and their families since 1965. Services include education, nutrition, health, medical, dental, parent involvement, and social services.

The purpose of the GLCAP Migrant Seasonal Head Start (MSHS) program is to promote the school readiness of low-income children from families working in agriculture by enhancing their cognitive, social, and emotional development in two ways:

1. The learning environment will support children's growth in language, literacy, mathematics, science, social-emotional development, creative arts, physical skills, and approaches to learning.
2. Each family will be provided with health, educational, nutritional, social, and other services when necessary based on the family's needs assessment.

GLCAP is funded to serve 324 MSHS children throughout Ohio. Program options available to these children include full-day and full-year; and full-day, part-year in direct-operated settings.



# MSHS Center Locations

## CLARK COUNTY

**GLCAP New Carlisle MSHS**  
476 North Dayton-Lakeview Drive  
New Carlisle, OH 45344

## HENRY COUNTY

**GLCAP Napoleon MSHS**  
910 Third Street  
Napoleon, OH 43545

## RICHLAND COUNTY

**GLCAP Shiloh MSHS**  
26 Mechanic Street  
Shiloh, OH 44878

## SANDUSKY COUNTY

**GLCAP Fremont MSHS**  
1499 N. River Road  
Fremont, OH 43420





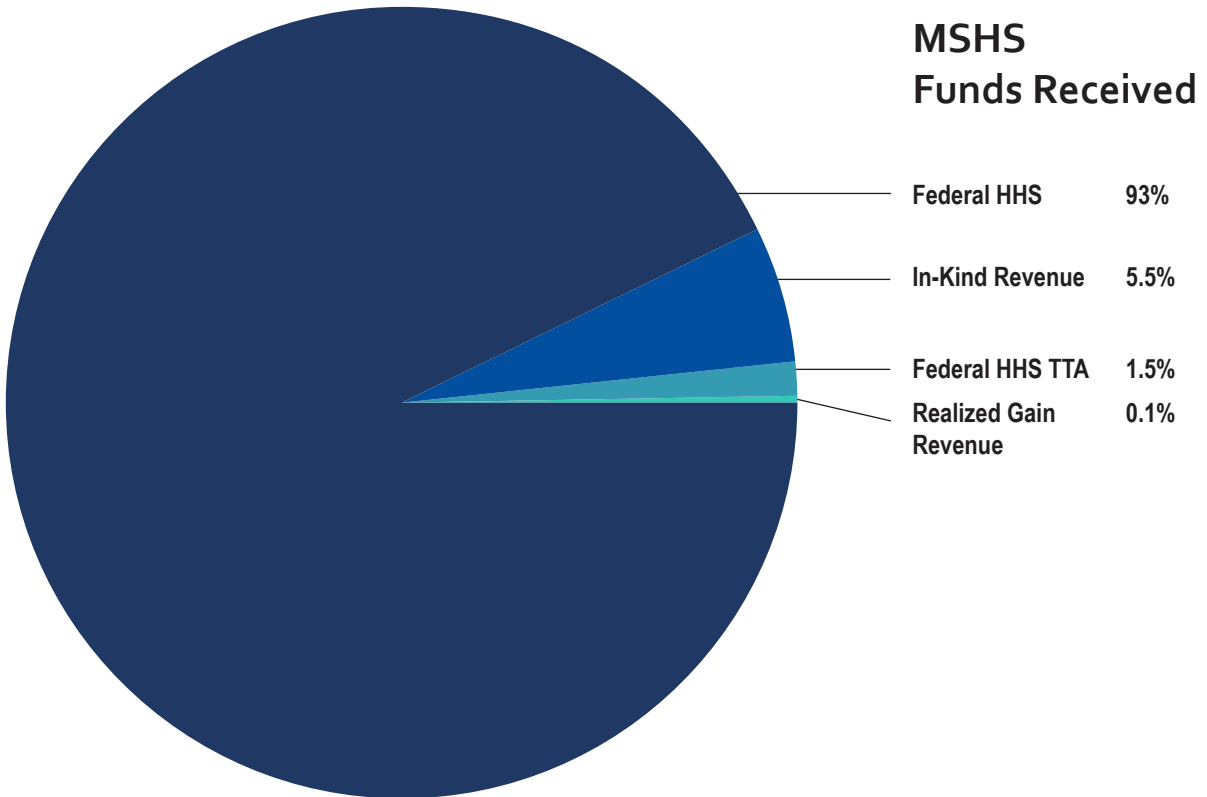
# Revenue

All figures from fiscal year Aug. 2023-July 2024

## MSHS

Category	Budget Program	Revenue Program	Percent of Total
Federal Revenue — HHS	6,239,366	5,536,391	93%
Federal Revenue — HHS TTA	86,724	86,724	1.5%
Realized Gain Revenue	-	4,485	0.1%
In-kind Revenue*	311,489	328,492	5.5%
<b>Total Amount</b>	<b>6,637,579</b>	<b>5,956,092</b>	

\*In-kind Waiver Filed



# Expenditures

All figures from fiscal year Aug. 2023-July 2024

## MSHS

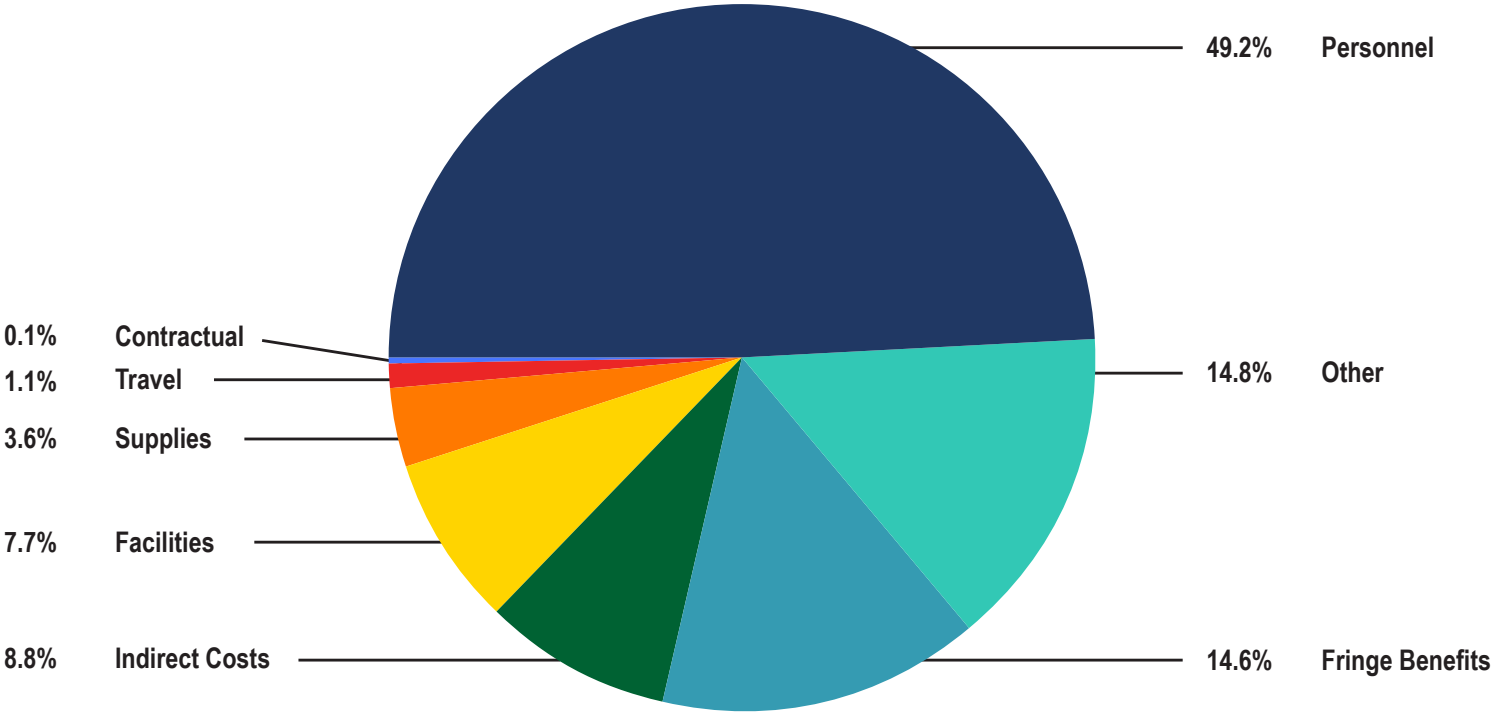
Category	Budget	Expenditures			Percent of Total
	Basic + T&TA	Basic	T&TA	Total	
Personnel	3,127,003	2,980,325	-	2,980,325	49.2%
Fringe Benefits	900,089	884,481	-	884,481	14.6%
Travel	34,335	27,342	37,370	64,712	1.1%
Equipment	-	2,274	-	2,274	0%
Supplies	68,954	216,138	1,168	217,306	3.6%
Contractual	16,000	6,510	-	6,510	0.1%
Facilities	-	465,784	-	465,784	7.7%
Other	1,910,692	855,442	40,306	895,748	14.8%
Direct Costs*	6,057,073	5,438,296	78,844	5,517,140	91.2%
Indirect Costs	580,506	526,452	7,884	534,336	8.8%
<b>Total Amount</b>	<b>6,637,579</b>	<b>5,964,748</b>	<b>86,728</b>	<b>6,051,476</b>	

\*Includes In-kind Expenses





# Migrant Seasonal Head Start Expenditures





# Family Services

## Overview

In school year 2023-2024, GLCAP Migrant Seasonal Head Start program provided services to 183 children and 139 families. The program maintained 56.4% enrollment (as a percentage of funded enrollment) throughout the year. Most of the children served were income-eligible (including children below 100% of poverty line, on public assistance, in foster care, and experiencing homelessness), while others qualified as over-income.

## Medical and Dental Services

Good health and nutrition are essential for learning. The GLCAP Early Childhood program ensures that all children enrolled have timely physical and dental exams and basic health screenings, including hearing, vision, and nutrition, and follow-up referrals to medical and outside providers.

## Family Engagement

From the first meeting with the family, parents are offered the opportunity to be involved with the program. Parents can attend a Parent Café at the center, serve on Policy Council,

and the Health Advisory Committee. Parents are always welcome to participate in the classroom by helping with or leading activities or projects, planning classroom activities with the teaching staff, and introducing or sharing their culture with the class. There are several ways parents can help the teaching staff: sharing opinions, ideas and thoughts, working on projects at home, communicating with the staff, helping other parents feel welcome, and reinforcing learning at home.

As the child's first and most important teacher, parents have an important role in the program. We reach out to parents for whom English is a second language to help them feel included in activities and meetings by providing interpreters and culturally sensitive activities. Parent Café events allow family members to feel like a part of the center as we learn valuable parenting tools and leadership skills. Through the Teaching Strategies Gold Parent Central online assessment tool, parents can view their child's progress and share ideas with their child's teacher.



Category	MSHS
<b>Eligible Children Served</b>	
Completed and verified applications	235
Eligible Children Served	228
<b>Percentage</b>	<b>97.02%</b>

<b>Families Served</b>	125
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**Average Monthly Enrollment**

Site	Months of Service	Average Monthly Enrollment	Funded Enrollment	Percentage of funded
Fremont	7	17	46	36.96%
Napoleon	8	22	32	68.75%
New Carlisle	10	50	120	41.67%
Shiloh	11	45	126	35.71%

Medical and Dental Services	Number	Percentage
Completed Dental Exams	144	63.16%
Completed Health Exams	184	80.70%

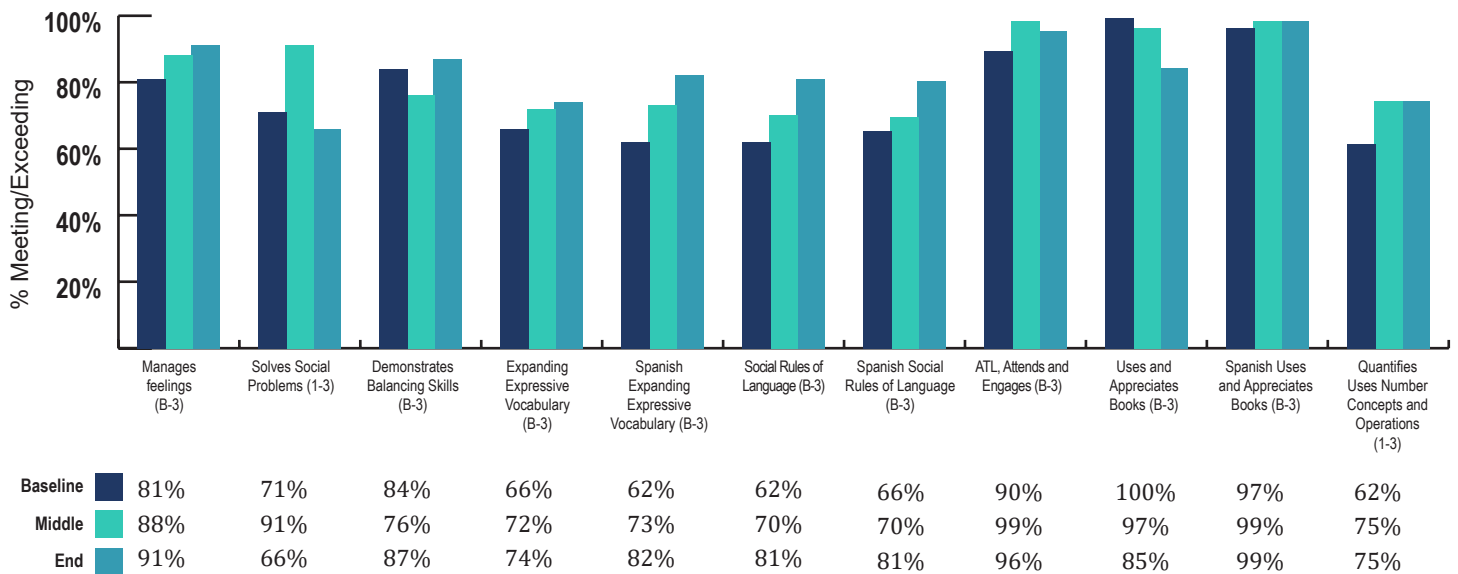
The lack of eligible families in our service area continues to be a challenge.

# Preparing for Kindergarten

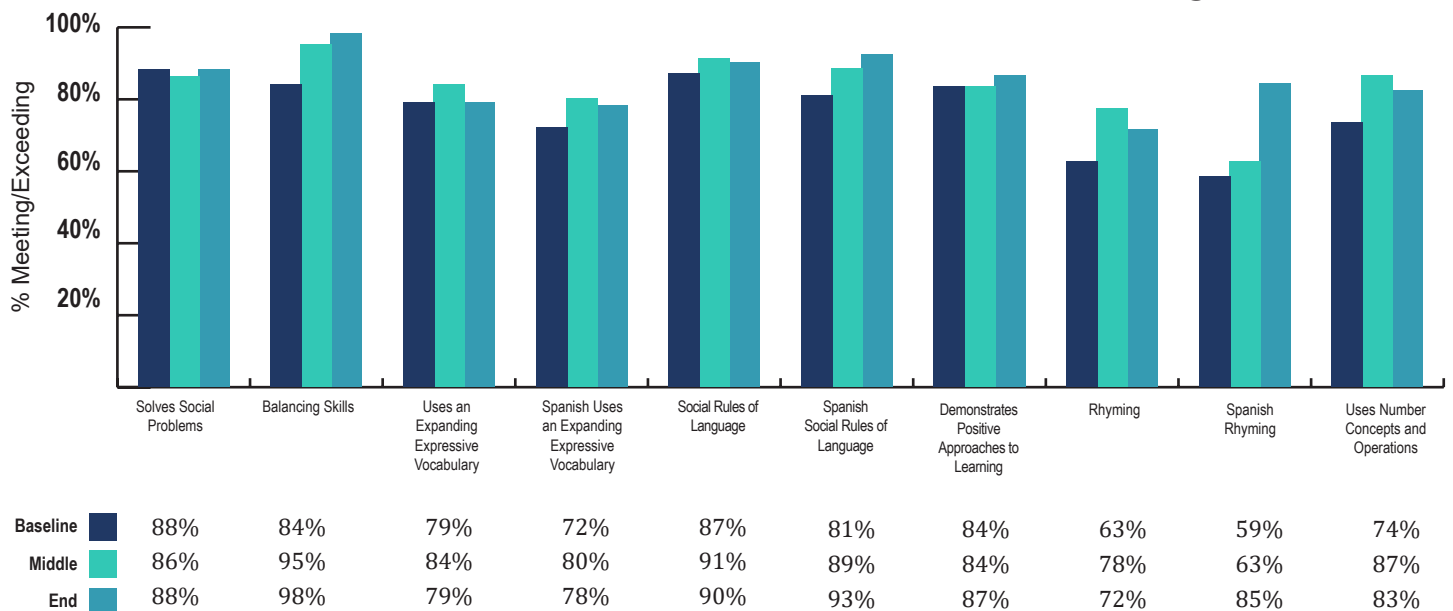
Children were assessed using the ongoing assessment tool Teaching Strategies GOLD. Teachers observe children frequently throughout the year as they participate in everyday experiences. A minimum of three times a year, teachers evaluate each child's individualized developmental progress through their documentation including but

not limited to observation notes, work samples, pictures, videos and checklist. The following charts demonstrate the percentage of children served at GLCAP during the 2023-2024 program year that were meeting or exceeding widely held developmental expectations for each school readiness goal at the three checkpoints.

## GLCAP MSHS Infant/Toddler School Readiness Outcomes 2023-2024



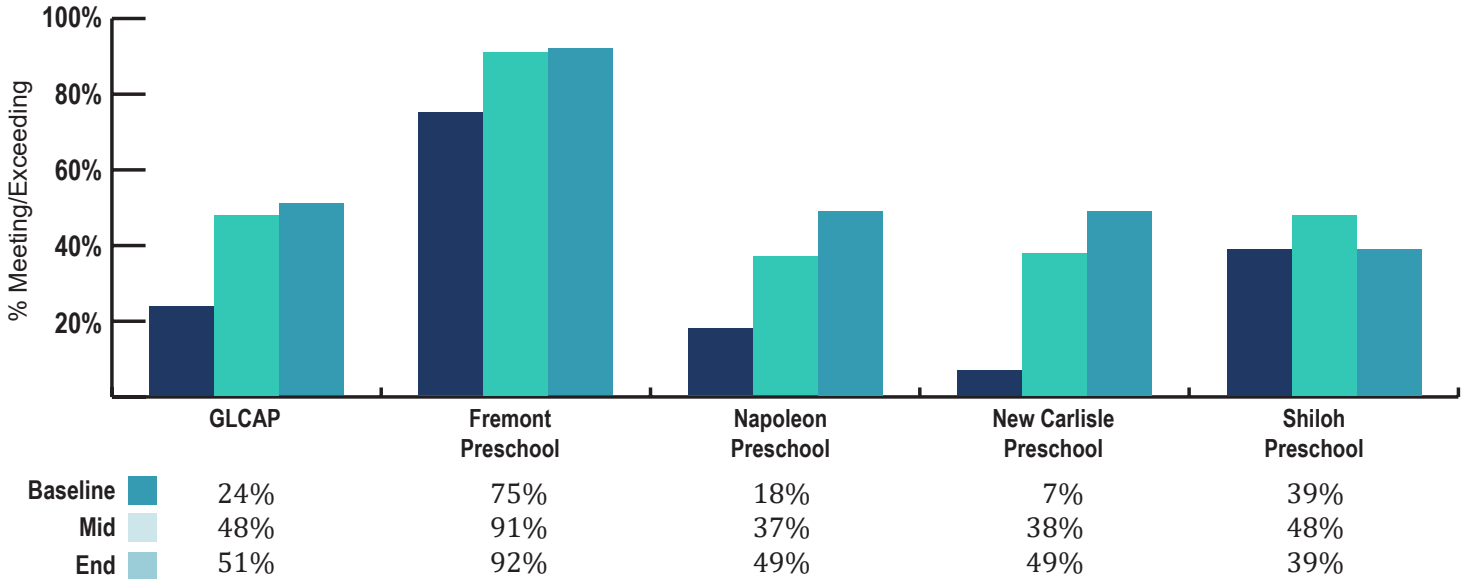
## GLCAP Preschool School Readiness Outcomes 2023-2024



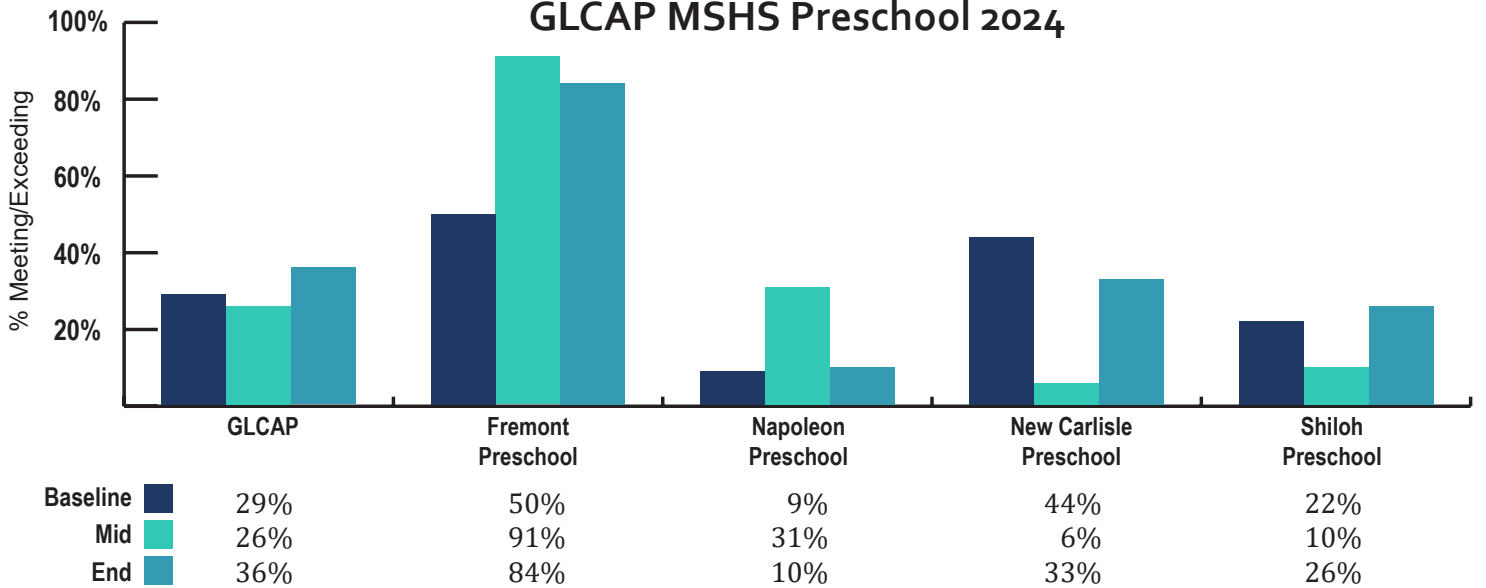


# Learning Language

Progress Listening and Understanding English  
GLCAP MSHS Preschool 2024



Progress Speaking English  
GLCAP MSHS Preschool 2024



Children served through the Migrant & Seasonal Head Start program are predominantly Spanish-speaking, but are assessed in both English and Spanish throughout the program year.



# Quality Assurance

## Independent Audit

An annual independent audit is conducted in compliance with the requirements described in the Code of Federal Regulations, Title 45, Part 75.501. The most recent audit found that GLCAP's consolidated financial statements presented fairly, in all material respects, the financial position, changes in net assets, and cash flows for the year ended September 30, 2023. Deficiencies in internal control were noted in the audit, and GLCAP has taken appropriate steps to remediate the findings. A copy of the independent audit is available upon request and available on the GLCAP website.

## Office of Head Start Review

The Office of Head Start conducted a review on November 6, 2023, to evaluate a self-reported health and safety incident at one of our centers. A letter dated December 1, 2023, stated that the review resulted in a deficiency in health and safety concerning accessibility to pollutants and hazards in the classroom. GLCAP submitted and implemented an action plan to OHS, and the final report dated Aug. 26, 2024 stated that the deficiency was correct.

The Office of Head Start conducted a Focus II review from June 3 to June 7, 2024. The program performance summary report dated June 12, 2024, identified GLCAP was in full compliance with all performance measures.

The Office of Head Start conducted a CLASS video review from June 24 to Aug. 28, 2024. We exceeded the competitive threshold in each area.

Domain	GLCAP Score	Competitive Threshold
Emotional Support	5.875	5
Classroom Organization	5.50	5
Instructional Support	2.3889	2.3





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